

# 791 Purchasing Cooperative Contract Award

June 17, 2020

Coastal Office Solutions

Shad Estes

1514 N. Ben Jordan

Victoria, TX 77901

RE: 791 Awarded Contract – RFP #791-2020-04-010 Office Supplies

791 Contract Number – 2020410

## CONTRACT AWARD

Congratulations! This award is for a cooperative purchasing agreement award solicitation. The 791 Purchasing Cooperative (791 Coop) on behalf of Region 15 Education Service Center with delegated authority to the Executive Director by the Board of Directors has awarded an Agreement to Coastal Office Solutions. This Agreement will be in effect from 06/17/2020 through 05/31/2023. There are two (2) automatic contract renewal one (1) year term options from 04/31/2023 to 04/31/2024 and 04/31/2024 to 04/31/2025.

### ADMINISTRATIVE CONSIDERATIONS

Award of annual contract in compliance with the bid laws of the State of Texas are recommended.

### RECOMMENDATIONS

791 Coop recommends the following contract be awarded based on the Request for Proposal (RFP) process:

791 Awarded Contract – RFP #791-2020-04-009 Office Supplies to Coastal Office Solutions.

### Action Required

Approve

Disapprove

Signature

Region 15 Executive Director

Date

*Casey Lallahan*

*6/18/20*